LACEY MAKERSPACE

MINOR MAKER/MEMBER POLICY

This policy applies to minors who join LMS as individual or family members, attend classes or workshops on their own or with a parent/guardian, or volunteer independently. Minors participating through a school, club, or organization under a Youth Activity Agreement are governed by that Agreement with respect to membership and supervision. As with all minors at LMS, the Maker/Member Liability Waiver (the "Waiver") and this Minor Policy must be signed by the minor's own parent or legal guardian; a chaperone or organization representative may not sign on the minor's behalf. The age-based restrictions on space and equipment described below apply to all minors at LMS, regardless of how they participate.

At Lacey MakerSpace, we are committed to fostering a safe and supportive environment where young makers can explore their creativity, gain hands-on experience, and develop valuable skills. Our policies are designed to ensure the safety and well-being of all participants while maintaining access to tools and resources that inspire learning and innovation. Parents and guardians are critical to creating this supportive space by supervising and guiding minors as they engage in meaningful projects.

No person under the age of 18 may use any equipment in any space unless both the minor and parent/guardian have signed the Waiver and this Minor Policy and have reviewed and acknowledged all other LMS policies, including the User Agreement and Code of Conduct.

Guardian Responsibilities

These responsibilities apply to all parents/guardians of minor members and class attendees:

- Complete the online New Member Orientation and review all LMS policies, including the User Agreement and Code of Conduct, and ensure the minor does the same. Minors participating under a Youth Activity Agreement complete the orientation as specified in that Agreement.
- Both the guardian and the minor must sign the Waiver and this Minor Policy.
- Assume all responsibility for the minor's adherence to safety protocols and any damage to equipment or materials during the minor's time at LMS, whether accompanied or not.

Minors Under Age 12

- Access to the Digital Lab and Textiles/Classroom space is allowed only under the direct supervision of a parent/guardian and oversight by staff (or a designated

volunteer or instructor), such as during staff-led tours or sanctioned activities (e.g., age-appropriate classes, special events).

- Entry to the Woodshop or Metals Room is strictly prohibited with the exception of staff-led tours and sanctioned activities (e.g., age-appropriate classes, special events).
- Use of LMS equipment is permitted only during events explicitly designed for youth programming and with the express consent and supervision of a parent or guardian.

Minors Aged 12–15

- The parent/guardian must remain physically on-site and actively supervise the minor in all areas of LMS at all times.
- The membership will be in the minor's name to control access to equipment. The guardian's billing information and credit card will be required.
- Parent/guardian and minor must attend all orientations, classes, etc., together, ensuring that both understand the inherent risks and responsibilities associated with the minor's participation.
- The parent/guardian assumes full responsibility for the minor's participation and safety, including the supervision of the minor's use of equipment and adherence to all safety protocols, risks, and obligations.
- The parent/guardian is responsible for ensuring the minor's competence in using the equipment and overseeing their safe use.
- The minor and parent/guardian must work together on the same project, with no separate projects permitted.

Minors Aged 16–17

Minors participating through a school, club, or organization under a Youth Activity Agreement may have additional or different independent-access terms as specified in that Agreement, in addition to the terms below. This policy is in effect regardless of club package, independent or family membership.

As Members

- Parent/guardian and minor must attend all orientations, classes, etc., together, ensuring that both understand the inherent risks and responsibilities associated with the minor's participation.
- Until the minor has completed LMS's certification requirements for a specific piece of equipment and both the parent/guardian and LMS staff agree the minor has demonstrated sufficient proficiency, the minor and parent/guardian must work together on the same project.
- Once that certification and sign-off is complete, the minor may work independently only in the Digital Lab or Textiles/Classroom space on that equipment without the parent/guardian remaining on the premises.
- The use of woodworking or welding equipment is permitted only if the parent or guardian is present in the same workspace and actively supervising the minor.

- The parent/guardian is responsible for ensuring the minor's competence in using the equipment and overseeing their safe use.

As Volunteers

- Minors aged 16–17 may volunteer at LMS, assisting staff with light-duty tasks as assigned without a parent/guardian present, provided both the parent/guardian and the minor attend a Volunteer Orientation, where the inherent risks associated with the tasks and equipment minors may be assigned are detailed.
- Minor volunteer access is limited to common spaces (lobby, offices, breakroom, etc.), the Digital Lab, and the Textiles/Classroom space.
- Minors may enter the Woodshop or Metals Room only when accompanied by LMS staff or an adult volunteer, and only to retrieve hand-powered tools or supplies. They may not work independently in these areas.
- Minors may only be assigned tasks involving equipment in the Digital Lab or Textiles/Classroom space once they have completed LMS's certification requirements for that equipment. The Volunteer Orientation ensures that parents/guardians are informed about the categories of equipment and tasks to which minors may be assigned as volunteers.

Minor Identification and Policy Compliance

To ensure compliance with age-specific guidelines, all members and volunteers under 18 will be required to wear a clearly visible badge identifying them as minors while on the premises. This badge will help staff and other members easily recognize them and ensure that age-specific policies, including supervision requirements and equipment access, are always followed.

Right to Revoke Access

Lacey MakerSpace reserves the right to revoke or limit access for a minor, parent/guardian, or individual member if:

- Safety protocols are not followed.
- Behavior is disruptive or poses a safety concern.
- Supervision requirements are not met.
- Repeated failure to adhere to the terms of this policy occurs.

For Minor/Dependent Makers Under 18 (parent or legal guardian signature required)

By my signature below, I confirm that I am the parent or court-appointed legal guardian of the Minor (under 18) or Dependent named below, with legal authority to sign this Minor

Policy on their behalf. Chaperones, group leaders, teachers, coaches, and other adults supervising the Minor through a club, school, or organization may not sign in place of a parent or legal guardian. I confirm that both I and the Minor/Dependent understand the terms of this policy and the responsibilities it entails. I agree to ensure that both the Minor/Dependent and I adhere to all provisions outlined in this Minor Policy.

I understand that in addition to this Minor Policy, both the Minor/Dependent and I must sign the Waiver to fully participate in LMS activities. Both the Minor/Dependent and I are bound by the terms of both this Minor Policy and the Waiver.

While LMS strives to respect individual preferences and will ask the Minor/Dependent directly before taking any photo, video, or recording that features their face, I hereby give permission for LMS to use, without limitation or obligation, any photograph, video, or recording that includes the Minor/Dependent as part of a group, background, or general facility shot for promotional purposes. I acknowledge that I am aware of applicable laws regarding the use of minors' likenesses for commercial purposes.

Both the parent/guardian and the Minor/Dependent must sign below to acknowledge their understanding and agreement to the terms of this Minor Policy and the Waiver.

Printed Name of Parent or Legal Guardian

Signature of Parent or Legal Guardian **Date**

Printed Name of Minor/Dependent

Signature of Minor/Dependent **Date**